



ADMINISTRATIVE SERVICES DEPARTMENT

Council Meeting Date: November 14, 2006

Staff Report #: 06-201

Agenda Item #: D-4

CONSENT CALENDAR: Approval of the Council of Cities Bylaws Revision and Authorizing the Mayor to Vote on the Matter at the San Mateo County City Selection Committee Meeting on November 17, 2006

RECOMMENDATION

It is recommended that the City Council give direction to the Mayor or his designee, as the voting member on the City Selection Committee, to approve the amended Bylaws for the San Mateo County Council of Cities.

BACKGROUND

The Council of Cities is a body that meets on the fourth Friday of each month to bring together elected officials from cities in San Mateo County. At these meetings elected officials discuss various topics of interest and a speaker often presents as well. Immediately before the Council of Cities program, the San Mateo County City Selection Committee meeting takes place and certain business items are addressed. The Mayor in each city is the voting representative at these meetings.

Beginning at the January 2006 meeting of the San Mateo County City Selection Committee and Council of Cities meeting, mayors and council members expressed an interest in making certain amendments to the Bylaws. At the behest of the members present, a subcommittee of the Council of Cities was appointed consisting of Chair Nadia Holober (Millbrae), Vice Chair Deborah Gordon (Woodside) and Mayor Tom Kasten (Hillsborough). The subcommittee discussed changes to the Bylaws over a period of several months, taking into consideration the requests of San Mateo County council members and mandates of the California Government Code.

ANALYSIS

Based on discussions, a document was created that included input from numerous elected officials. Proposed changes were drafted and reviewed by the Office of the County Counsel. The amended Bylaws were presented at the September 15, 2006 meeting of the Council of Cities. The review period ended on September 29, 2006; and, in response, the subcommittee made additional revisions to the document. At the October 27, 2006 meeting, the final draft Bylaws were distributed to attendees to take back to their respective cities to give direction to the Mayors, the voting members of the City Selection Committee, regarding the approval of the new Bylaws. (It should be noted that, upon the suggestion of County Counsel's office, the drafting of rules and procedures specific to the City Selection Committee has been initiated.)

The City Selection Committee will meet on November 17, 2006 to vote to approve or reject the amended Bylaws for the San Mateo County Council of Cities as they are currently drafted.

FISCAL IMPACT

There is no direct fiscal impact to the City of Menlo Park as a result of the amendment.

POLICY ISSUES

It is a policy decision whether the Council wishes to support the Bylaws as presented.

ENVIRONMENTAL REVIEW

The proposed revisions to the Bylaws do not represent an environmental impact.

Silvia M. Vonderlinden, City Clerk
Report Author

PUBLIC NOTICE: Public Notification was achieved by posting the agenda, with this agenda item being listed, at least 72 hours prior to the meeting.

ATTACHMENT : [Red-lined version of proposed Bylaws](#)