



Environmental Quality Awards Guide

The Environmental Quality Commission annually awards people, projects and/or property designs that contribute to environmental quality improvement in the categories of architectural, cultural/historical, educational, heritage tree, landscape or native habitat, and resource conservation. Detailed Environmental Quality Award information, including past winners, can be found at www.menlopark.org/commissions/envi/2010EQA.html.

The Environmental Quality Commission coordinates the five month (20 week) preparation process. Environmental Programs staff is available to assist the Commission. The following Gantt chart demonstrates which tasks will be managed by the Commission (color coded green) and other tasks for staff to complete.

Environmental Quality Awards Timeline (in weeks)

	OCTOBER				NOVEMBER					DECEMBER				JANUARY			FEBRUARY			
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
Update nomination form & determine awards chair or create subcommittee																				
Distribute nomination form																				
Create Almanac advertisement																				
Publicize awards																				
Publicize awards with Chamber of Commerce																				
Run Almanac advertisement																				
Distribute additional copies of nomination form																				
Nomination form due																				
Review applications and determine winners																				
Receive certificate holders and create awards																				
Notify winners																				
News release on winners																				
Create City Council presentation																				
Confirm awardees attendance at award presentation																				
Present awards at City Council meeting																				



Environmental Quality Commission
ENVIRONMENTAL QUALITY AWARD 2010
Nomination Form

Awards are given for people, projects, efforts or property designs that contribute to environmental quality improvement in Menlo Park. Environmental Quality Award winners are selected from community member nominations.

Project, Effort or Property:

PLEASE CHECK ONE CATEGORY BELOW and DESCRIBE the nominee's activities. Applications must include detailed information on the action's impact. This includes when the effort took place (development awards are applicable to any building constructed within the last two years), the results, the community impact and the environmental significance. Limit text to one page. You may attach supporting documentation and photos as necessary. Documentation will not be returned.

Location:

Name, address, phone number and email of contact person for project, effort or property*:

Name, address, phone number and email of person nominating:

Award nomination submittals are posted online for public review. Please inform staff if any submitted information should not be made public.

Award Categories

- Architectural:** New, renovated or remodeled residence or commercial/business building which coexists well with surroundings. Project conserves resources and/or reduces pollution.
- Cultural/Historical:** Discovery, preservation, maintenance or restoration of a building, site structure or object of cultural or historical significance.
- Educational:** A project or program that educates the community on the environment including cultural/historical preservation and/or environmental improvement at a school.
- Heritage Tree:** For proper care and preservation efforts of a heritage tree**. This includes tree size, conditions and aesthetics.
- Landscape or Native Habitat:** Project that promotes environmental conservation and incorporates drought-resistant, and/or native plants and/or materials.
- Resource Conservation:** Project or program that conserves resources, reduces pollution, reduces litter and improves environmental quality.

Deadline: Monday, October 25th: Please return this form and attachments to Regina Wheeler, 701 Laurel Street, Menlo Park, CA 94025 or email rmwheeler@menlopark.org. Electronic submissions are encouraged (Word or PDF).

*The property owner or business manager is only allowed to receive awards when a contractor has done green work on site. The Environmental Quality Award will be given to the person or organization that made the financial investment.

**A Heritage tree is defined as any tree with a trunk circumference of 47 inches or more, or a California Oak with circumference of 31.4 inches, measured at 54 inches above the natural grade.

Detailed Award Descriptions:

Architectural: For architectural projects which conserve water, energy or other resources, reduce waste, demonstrate exceptional recycling efforts, and/or reduce air or water pollution of a renovated or remodeled residence or commercial/business building.

Past Awardees: Foundation Capital, Jordan Gruber, Linda Herreshoff, Eric Joustra and Paulien Strijland, Pollock Realty Corporation, Bruce Schena and Cathy Ricke, Mitchel Slomiak, and Tyco Thermal Controls.

Cultural/Historical: For the discovery, preservation, maintenance or restoration of a building, site, structure or object of cultural or historical significance (includes documentation and educational efforts).

Past Awardees: Menlo Park Fire Protection District and Menlo Park Historical Association.

Educational: A project or program that educates the community on the environment including cultural/historical preservation and/or environmental improvement at a school.

Past Awardees: Collective Roots at Belle Haven School, Encinal Elementary School, Laurel Elementary School and Stanford University.

Heritage Tree: For the proper care and preservation effort of a heritage tree (tree size, condition and aesthetics of tree variables of consideration).

Past Awardees: Belle Haven School, Benkoski Family, Maddie Napel, Tony and Amy Oro, Park Forest III Homeowners Association, and Willis-Eijk Family.

Landscape or Native Habitat: For a project or place (either manmade landscape or natural habitat) that promote environmental conservation (i.e. integrated pest management practices, water/soil conservation, and/or enhances wildlife habitat) and incorporate drought-resistant, and/or native plants and/or materials.

Past Awardees: Bill and Carol Mince, Jim Rose, San Francisquito Creek and Watershed Education Restoration Project, Trees for Menlo, and the Van Hoff Family.

Resource Conservation: Project or program that conserves energy, water or natural resources. This award recognizes environmental preservation efforts such as air or water pollution reduction and litter reduction.

Past Awardees: Jesse Cool of JZ Cool Eatery and Catering, Draeger's Market, Kepler's Bookstore, Catherine McMillian, Menlo Park Green Ribbon Citizens' Committee, Menlo Park Senior Center, The Runner's High Shoe Store, Stanford Linear Accelerator Center and Tyco Electronics.