

DRAFT SUMMARY OF ACTIONS*
CITY COUNCIL AND COMMUNITY DEVELOPMENT AGENCY
FEBRUARY 5, 2008

5:30 p.m. CLOSED SESSION

1. Closed session pursuant to Government Code Section §54956.9 to conference with Glen Rojas, City Manager; Bill McClure, City Attorney; Bruce Goitia, Police Chief and Glen Kramer, Personnel and Information Services Director regarding Police Officers Association (POA) contract.

Action: No reportable action.

7:00 p.m. SPECIAL MEETING

ROLL CALL – Cohen, Robinson, Boyle, Cline, Fergusson

PLEDGE OF ALLEGIANCE

A. COMMISSION/COMMITTEE VACANCIES AND REPORTS

1. Advisory bodies attendance reports for 2007. ([attachment](#))
Action: Council consensus that Council liaisons would contact commissioners who had not met attendance requirements for purposes of encouraging improved attendance.
2. Commission members and Chamber of Commerce reports.

B. PRESENTATIONS AND PROCLAMATIONS - None

C. PUBLIC COMMENT #1 – 3 Speakers.

D. CONSENT CALENDAR

Action: Moved, seconded (Boyle/Fergusson) and carried unanimously to approve the Consent Calendar as follows:

1. Waiver of the reading and adoption of an Ordinance amending Chapter 5.69 (Video Service Providers) of Title 5 (Business Licenses and Regulations) of the Menlo Park Municipal Code to establish a fee to support public education, and government access once Comcast is granted a State Video Franchise. ([Staff Report #08-016](#))
Action: Adopted Ordinance No. 960. Effective March 6, 2008.
2. Adoption of a resolution accepting a Public Access Easement dedication at the southwest corner of Willow Road and Willow Place for the 64 Willow Road project and authorizing the City Manager to sign the certificate of acceptance. ([Staff Report #08-017](#))
Action: Adopted Resolution No. 5778.

E. PUBLIC HEARING - None

F. REGULAR BUSINESS

1. Adoption of a resolution appropriating \$457,747 from the Agency bond tax increment, approving an amendment to the contract of sale with Willow Corners LLC and authorizing a revised budget of \$2,233,747 for purchase of a commercial condominium unit at 1299 Willow Road, construction improvements, purchase of furniture and equipment, project administration and contingency for the Police/City Service Center and authorization of the Agency Director to execute contracts and purchase agreements as necessary to complete the portions of the work that are the Agency's responsibility, subject to the limits of the proposed project budget.
([Staff Report #08-018](#))

Action: Moved, seconded (Cline/Fergusson) and carried unanimously to: 1) adopt Resolution No. 293: a) appropriating \$457,747; b) approving an amendment to the contract; and c) authorizing a revised budget of \$2,233,747 and 2) authorizing the Agency Director to execute contracts and purchase agreements. The motion also included directing staff to report back on green building aspects of the building and to include in the contract an assurance that the Police/City Service Center would be completed prior to finishing construction of the retail space.

2. Consideration of a request to sell a portion of a City-owned parcel located at 50 Terminal Avenue, the site of Beechwood School, to the California Family Foundation and direction to staff to seek consultant services to facilitate the possibility of sale. ([Staff Report #08-019](#))

Action: Moved, seconded (Boyle/Robinson) and carried unanimously to direct staff to seek consultant services to facilitate the possible sale of the City-owned parcel to the California Family Foundation.

3. Approval of a scope of work and authorization for the City Manager/Agency Executive Director to execute funding agreements with the Metropolitan Transportation Commission and San Mateo County Transportation Authority for proceeding with work on the Dumbarton Rail Station Area Specific Plan. (Continued from December 18, 2007) ([Staff Report #08-020](#))

Action: Moved, seconded (Boyle/Fergusson – Ayes: Boyle, Fergusson, Robinson; Noes – Cline, Cohen) to approve the scope of work and authorize staff to execute funding agreements; amended to: a) include an option for a transit station to be located on either side of Willow Road and b) to consider in the plan a transit station, not just a rail station.

4. Consideration of state and federal legislative items, including decisions to support or oppose any such legislation, and items listed under Written Communication or Information Item.

Action: None.

G. WRITTEN COMMUNICATION

1. Memorandum from Council Member Fergusson regarding Council consideration to place on a future agenda authorization to sign up for Pacific Gas and Electric Company's Climate Smart program. (Continued from January 29, 2008) ([attachment](#))

Action: Consensus to add this item to a future agenda.

H. INFORMATION ITEMS

1. Review of the City's Investment Portfolio as of December 31, 2007. ([Staff Report #08-021](#))

Action: Accepted report.

I. COUNCIL MEMBER REPORTS

J. PUBLIC COMMENT #2 – No Speakers.

K. ADJOURNMENT – Adjourned at 11:32 p.m.

The summary of actions is a draft document that shows the summary of actions and has not been approved by the City Council. This document will be replaced with the approved minutes upon adoption by the City Council.