



MEMORANDUM

DATE: August 5, 2009

TO: Housing Commission

FROM: Thomas Rogers, Associate Planner
Community Development Department

RE: **Review of Housing-Related Portions of Menlo Gateway Project
Draft Environmental Impact Report (EIR)**

At the meeting of August 5, the Commission will review the Draft Environmental Impact Report (EIR) for the Menlo Gateway Project (also referred to as the Bohannon hotel-office proposal). The Commission's review of the Draft EIR's housing-related topics was requested by the City Council as part of the community outreach process. At a later date, the Housing Commission would review and provide a recommendation on the draft Below Market Rate (BMR) Housing Agreement for the project.

General information about the proposal is available on the project web site:

http://www.menlopark.org/projects/comdev_iac.htm

The Commission should review the following EIR sections in advance of the meeting:

Summary

<http://www.menlopark.org/departments/pln/bohannon/DEIR/0-Summary.pdf>

Project Description

<http://www.menlopark.org/departments/pln/bohannon/DEIR/2-Project-Description.pdf>

Housing and Population

<http://www.menlopark.org/departments/pln/bohannon/DEIR/3-09-Pop-and-Housing.pdf>

Housing Needs Analysis (Appendix F)

<http://www.menlopark.org/departments/pln/bohannon/DEIR/Appendix-F-HNA.pdf>

(In order to conserve resources, hard copies of the chapters will not be printed unless specifically requested.)

The objective of the meeting is for Commissioners to provide individual comments. The comments will be summarized in standard minutes format, approved by the Commission at the September meeting, and subsequently relayed to the City's consultant for inclusion in the Final EIR. If any Commissioner has more extensive or detailed individual comments, he or she has an opportunity to submit them separately in writing prior by September 21.

Staff will make a brief summary presentation at the August 5 meeting and will be available for questions and clarifications.

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