



MEMORANDUM

DATE: February 2, 2011

TO: Housing Commission

FROM: Douglas Frederick
Housing Manager

RE: **Consideration of the FY 2012-2016 Five-Year Capital Improvement Plan**

At the January meeting we handed out copies of the FY 2012-2016 Five-Year Capital Improvement Plan for your review and comment. Copies were mailed to those who were not in attendance, along with email links to the online versions. Management asked that commissioners provide comment on the plan and any projects that are under that commission's mandate. Comments are needed back by February 8th. Please be prepared to discuss the plan and provide any comment that you might have. If you need online access to the document you can find it at the link below.

http://www.menlopark.org/departments/fin/2012_2016_5YearCIP.pdf