

Memo

To: Parks and Recreation Commission Members
From: Cherise Brandell, Community Services Director
Date: 6/10/2010
Re: Overview of Burgess Pool RFP item for 6.16 Commission meeting

The second item on our agenda for your June 16 meeting is a general discussion of the Burgess Pool RFP process and contents.

Katrina Whiteaker, Recreation Services Manager, will be with us to review the timeline for the process and to hear your general input on the following items being considered for inclusion in the RFP:

- Appropriate method for determining rental rate for the Burgess Pool (subject to negotiation with selected provider)
- Desirability of including management of the Belle Haven Pool in the contract
- Adding requirements for safety audits and risk assessments
- Minimum aquatic programming requirements
 - Recreational/Open Swimming
 - Swim Lessons
 - Lap Swimming
 - Masters Swimming
 - Swim Team
 - Community Rentals
- Appropriate level of responsibility for maintenance and capital improvement costs

The Commission may also wish to select a subcommittee to review the final draft RFP, tentatively scheduled to go to Council in late August.