



ARTS COMMISSION MINUTES

Regular Meeting
Wednesday, August 13, 2003

CALL TO ORDER: The meeting was called to order by Chair Chillag at 7:50 pm

ROLL CALL:

PRESENT: Chillag (Chair), Commissioners Cancell, Daniels, Elliott, Fechete, and Passanisi (arrived at 8:05 p.m.)

ABSENT: McMillon

STAFF PRESENT: Curtis Brown, Bob Roessler

A. PRESENTATIONS AND PROCLAMATIONS: None

B. COMMISSION VACANCIES, APPOINTMENTS AND REPORTS: Staff informed the Commission there are two vacancies on the Arts Commission. Both Commissioner Daniels and McMillon terms were up and would need to re-apply. To date there were 3 applications and the deadline is Monday, August 18, 2003.

C. PUBLIC COMMENT: None

D. CONSENT CALENDAR:

1. Approval of Minutes:

ACTION: Approve the minutes of the August 13, 2003 with corrections. **Motion by Commissioner Daniels, seconded by Commissioner Cancell and unanimously carried.**

E. PUBLIC HEARING: None

F. REGULAR BUSINESS:

1. Review and Approve Public Art for 7-Eleven Project:

Director Brown gave a brief presentation of the proposed art for the 7-Eleven project. The Commission asked questions of the applicant regarding the proposed bench, including where the bench would be placed. Milton Borg, the property owner, stated his opinion about the ordinance and his being forced to comply with the requirements of the ordinance. After further discussion about the bench and its location, the Commission moved the item to a vote. **Action: Approve the proposed art for the 7-Eleven project (with a friendly amendment by Chair Chillag to ensure that the location of the bench is monitored and that the cost to produce the bench meets the requirements of the ordinance).** **Motion: Commissioner Daniels, seconded by Commissioner Cancell and unanimously carried.**

2. Web Page Content and Design:

The web page committee presented an update on the look of the proposed Arts Commission web site. **Action:** Approve the Website Design. The Commissioners reviewed the information and provided feedback. By Consensus of the Commission.

3. T-Shirt Contest Update:

The t-shirt design committee distributed information regarding the proposed t-shirt design contest. Included in the information were contest guidelines, timelines and budget. The Commission endorsed the contest unanimously.

4. Retreat Date and Topics:

The Commission discussed the upcoming retreat. October 12, 2003, 9 am – 1 pm was confirmed as the date and time of the retreat. The Commission will discuss the retreat topics at a later meeting.

5. Discussion of Arts Commission Remaining a Separate Commission:

The Commission discussed ways in which they could remain a separate Commission. Reducing administrative costs and identifying art activities and programs that could be provided at little or no cost or could be self-funded were the ideas brought forward.

The Commission decided that Commissioner Daniels would draft a letter to send to Mayor Jellins and Mayor Pro-Tem Duboc to apprise them of the work of the Commission.

6. Approve a Change in the Current Meeting Time:

Action: Approve changing the time of the Arts Commission meetings from 7:30 pm to 6:30 pm.

Motion: Commissioner Cancell, seconded by Commissioner Passanisi to change the time unanimously approved.

G. WRITTEN COMMUNICATIONS:

Three letters were presented.

H. INFORMATION ITEMS:

1. Red Ink Studios

Staff gave an update on the application process of Red Ink Studios to allow them to move into a vacant theater in Menlo Park.

2. Percent for Art Projects
Nothing to report.

I. PUBLIC COMMENT #2: None.

ADJOURNMENT:

The meeting was adjourned at 9:00 p.m. to the next regularly scheduled meeting at 6:30 p.m. on October 8, 2003 at Burgess Recreation Center at 701 Laurel Street, Menlo Park, CA.