



**PARKS AND RECREATION COMMISSION
MINUTES**

**Wednesday, January 18, 2012
6:30 p.m. – 700 Alma Street, Menlo Park, CA 94025
Arrillaga Family Recreation Center
Elm Room**

Meeting was called to order at 6:32 p.m.

PRESENT –K. Blythe (Chair), C. Carlton, J. Cebrian (Vice Chair), J. Tooley, T. Cecil

ABSENT – A. Kirkpatrick, N. Naclerio

Others Present – Katrina Whiteaker, Recreation Services Manager

Minutes:

A. PUBLIC COMMENT #1: None

B. CONSENT CALENDAR

1. Approval of [minutes](#) dated December 14, 2011

ACTION: Motion and second (Cebrian/Tooley) to approve the minutes of December 14, 2011 meeting with the following correction to Item C1: Jim Tooley and Catherine Carlton voted against (not abstaining). Motion passes unanimously.

C. REGULAR BUSINESS

1. Aquatics User Group Reports facilitated by Katrina Whiteaker, Recreation Services Manager ([attachment](#))

Based on the feedback from the user groups, the Commission requested the contractor, Team Sheeper, address the following topics in his annual report to the commission in February:

- Options and/or challenges for utilizing Belle Haven Pool to assist with the limited lane spaces during certain times of the day and/or year at Burgess Pool
- Explain the overall facility maintenance process (include the restroom cleaning procedures)
- Explain how various programs transition throughout the day; how lane changing coordination is occurring, and any ideas for improvements
- Description of all of the aquatics programs
- Creative ideas/vision for the future and what are the “barriers” that prevent these items from happening

In addition, the commission would like the city to evaluate the format and types of questions on the survey for the next time. The use of more online survey techniques could be a good idea for next year.

2. Approach for January 24 Work Plan Report to Council ([attachment](#))

The commission agreed to add exploring public/private partnerships for Flood Park to their September agenda.

D. REPORTS AND ANNOUNCEMENTS

1. Commission Input on 2012-17 Capital Improvement (delayed until February – [memo](#) from City Manager)

This item has been delayed until February due to the RDA (Redevelopment Agency) impacts. Therefore, the commission will be reviewing the plan in February only and there will be a short turn around for comments.

E. INFORMATION ITEMS

1. Director's Update – The commission requested that for their February meeting that a tour of Belle Haven pool facilities is included at the beginning of the meeting. ([attachment](#))

Flood Park – This item will be reviewed by City Council as part of the other RDA considerations.

RDA (Redevelopment Agency) – Court ruling this past month and RDA will be dissolved as of February 1st. RDA provided \$2.5 million towards Police, Housing, and Social Services. This will have a large impact on the City's budget. Some of the ideas will be revisited from previous times we have been faced with cuts. Programs with a lower cost recovery would be evaluated as part of possible service reductions.

F. PUBLIC COMMENT #2: None

G. ADJOURNMENT: 8:21 p.m.

Minutes submitted by Colin James