

CITY OF BURNSVILLE
ALL-DAY WORKSESSION MINUTES
January 20, 2006

Council Present: *C. Crichton, T. Daly, D. Gustafson, E. Kautz, and L. Workman*
Council Absent: *None*
Staff Present: *C. Ebeling, T. Hansen, S. Olesen, T. Omdal, B. Osmundson, M. Brooks*

The meeting was called to order at 8:30 a.m. by Mayor Kautz.

Mayor Kautz went over the purpose of the meeting to review their goals for 2006. Two main items: Performing Arts Center and Visioning Process. She said they need to be mindful of staff time and work load.

The Ends and Outcomes were reviewed:

SAFETY

Tom Hansen, Deputy City Manager reviewed the accomplishments.

- Council requested updates on rental licensing program.
- Retirement legislation for Public Safety (unfunded mandate) – add to legislative agenda.
- Mayor explained the process of laying off employees to implement joint dispatch. Council will be updated as the process continues.
 - There will be attrition and the City is planning for it.
 - DCC Board Meeting notes will be forwarded to the Council.

Outcomes

- 3) Next residential survey: add a follow up question regarding ‘People feel children are safe playing in parks.’
- 4a) Council requested notification when personnel become overwhelmed or understaffed and budget may need amending. Council requested a police report on the number and types of crimes as part of the Monitoring Report.
- 4c) Council requested data on the time it takes a juvenile to go through the system. HiPP Legal Services Committee was discussed - report on the status of the committee will be forwarded to the Council.
- 5c) Council requested a copy of the Emergency Operation Plan and a recap of the 2005 Exercise.
- 5d) New outcome: Public safety needs to work with community partners to proactively address drug-related crimes with an emphasis on curbing methamphetamine use.
- 6) New outcome: Pedestrian safety will be preserved and enhanced through engineering and education.

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Items of Consideration

- *Public safety needs to work with community partners to proactively address drug-related crimes with an emphasis on curbing methamphetamine use.* New outcome #5d.
- *Pedestrian safety will be preserved and enhanced through engineering and education.* New outcome #6.
- *Photo Cop.* Currently on legislative agenda.
- *Overnight Parking Ordinance.* Just do it. Place under “strategies” for Suboutcome #5b. Sent to Governance.

YOUTH

Tom Hansen, Deputy City Manager, reviewed the accomplishments.

Outcomes

- 2a) Include partnerships with the business community. Council requested notification of positive happenings. Notify staff of community service actions that need to be recognized (Community Builders file).
- 4) Council directed staff to explore the possibility of presentation on community partnerships at the next LMC meeting. Daly, Gustafson, and Workman expressed interest.
- 5) New outcome: Study expanded use of old Maintenance Facility for Youth programs in conjunction with the study of the new Maintenance Facility expansion.

Items for Consideration

- *Study expanded use of old Maintenance Facility for Youth programs in conjunction with the study of the new Maintenance Facility expansion.* New outcome #5.

NEIGHBORHOODS

Tom Hansen, Deputy City Manager, reviewed the accomplishments.

Outcomes

Council discussed trash haulers and possibility to coordinate pick-up days. A status report on trash haulers was added to the Parked Items list.

- 1a) Council asked to review the Neighborhood Work Plan at a Worksession.
- 4b) Council requested that staff advise them of any ordinance amendments or policy changes that need to be considered regarding existing housing stock.

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NEIGHBORHOODS (continued)

- 4d) Council requested an update on Chancellor Manor.
- 4e) Council was supportive of deleting this Suboutcome.
- 4f) Council was supportive of the revision: "Complete implementation of..."
- 5b) Revise: "Convene a group to investigate international festival and diverse population celebrations." Daly will serve on the committee.
 - Discussion of cultural diversity festival in conjunction with the Fire Muster.
 - Council supported partnering with ISD #191 on their International Festival and also the Chamber of Commerce (i.e. business) to focus on economic vitality.

Items for Consideration

- *Trail system completion from Diffley to CR 11.* Council requested reports before deciding whether it should be added to the CIP.
- *Sidewalk installation with Development/Redevelopment.* Policy item. Directed staff to report on rough feasibility of sidewalk installation as part of the 2006 ReCon project (Report to Council only as a test).

DEVELOPMENT/REDEVELOPMENT

Tammy Omdal, Deputy City Manager, reviewed the accomplishments.

- The hiring process for the Planning Department should be added to accomplishments.

Outcomes

- 2b) Crichton mentioned that the MRQ should have a name to clearly identify the area.
- 2d) Business Subsidy and TIF Policy amendments regarding aging retail properties to be considered at Governance during 1st Quarter 2006.
- 2f) Discussion of establishing TIF district for economic development with health care and medical tech industries possibly getting more assistance. Revise measurement to reflect "potential" instead of "identified" location in MRO for potential Med Tech campus.
- 4) New outcome: Explore, define, create a TIF District in the Minnesota River Quadrant area.

Items for Consideration

- *Study of pylon sign requirements for auto dealers.* Sent to Governance.
- *Charge Park Dedication Fees for new development only.* Sent to Worksession to establish policy.

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DEVELOPMENT/REDEVELOPMENT (continued)

- *Study on RV storage in residential areas regulations is scheduled for Governance in 2006.* This item is on January 24th Governance agenda. Delay public comment until May because so too many citizens will be out of town before then.
- *Completion of a Performing Arts Center of regional significance - preliminary design study.* Just do it.
- *Sign ordinance review for special events and auto dealers.* Pylon sign regulation already sent to Governance. Economic Growth Committee and the Chamber should present specific requests for Council review of further regulation.
- *Evaluate development/redevelopment fees and park dedication fees.* Just do it. Tammy will meet with Local Government Affairs Committee.
- *Explore, define and create a TIF District for economic development.* New outcome #4.
- *Monitor and review Performing Arts Center study.* In progress.
- *Consider broadband access and options.* Staff update at Worksession in February. Discussed high speed access for businesses.
- *Attract developments of regional significance.* No direction, but added verbiage to PAC Study.
- *Address the policy issues/concerns with trash enclosures (i.e. require integration into buildings, design, materials).* Council supported enforcing the existing property ordinance. Don't do it.
- *Review architectural standards to incorporate new materials- acrylic panels, staining on concrete, etc.* Just do it.
- *Consider transit oriented development especially in the CR 42 corridor.* Include in the Comp Plan review and the visioning process.
- *Consider appropriate level of signage to increase awareness of city ordinances such as watering ban, on-street parking, etc.* No more signs, rely on education. Don't do it.
- *Review garage sale/real estate sign regulations.* Don't do it. Current regulations are sufficient. Let Planning Commission know about regulations and volunteers.
- *Consider ordinance regarding shared parking.* Shared parking will be addressed through the parking study due out in February.
- *Reconsider ordinance regarding steep slope development.* Don't do it.

ENVIRONMENT

Tom Hansen, Deputy City Manager, reviewed the accomplishments.

- Natural Resources Plan update in 2006

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ENVIRONMENT (continued)

Outcomes

- 1) Staff to advise if seniors in Eco-Tour were high school seniors or senior citizens.
- 6) New outcome: Review Water Resources Plan to address redevelopment projects.

Items for Consideration

Review Water Resources Plan to address redevelopment projects. Make Outcome #6.

TRANSPORTATION

Bud Osmundson, Public Works Director, reviewed the accomplishments.

Outcomes

- 1b) Council supportive of proposed revision: "Begin mainline improvements for the approved CSAH 42 Segment 8 Implementation Plan in 2006."
- 6) Discussion of previous light rail review and possibility of I-35W being next on MN Pass Lane list. Explore future technology (i.e. monorail).

Items for Consideration

None.

CITY SERVICES

Tom Hansen, Deputy City Manager, reviewed the accomplishments.

Outcomes

- 2) Discussion of customer service concerns from the Chamber and other customer service issues. Staff is developing a customer service policy.
- 4) Staff continues to do exit surveys.
- 6a) Report on broadband study will be presented to Council in February to discuss future city involvement.
- 8) Revise: replace "studied" with "implemented."
- 9) New outcome: Future Home of Burnsville/Eagan Community Television.

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CITY SERVICES (continued)

Items for Consideration

- *Future Home of Burnsville/Eagan Community Television.* Make Outcome #9. Put strategies into place and report to the Council.
- *Future of South of the River CVB.* In progress – monitor and give direction to CVB Board.
- *Commitment to Joint Public Safety Support Center (HiPP Initiative).* Just do it.

FINANCIAL MANAGEMENT

Tammy Omdal, Deputy City Manager, reviewed the accomplishments.

Outcomes

- 2) Council supportive of deletion.

Items for Consideration

- *Evaluate level and use of potential future EDA Levy fund balance and consider policy adoption.* Sent to Governance.

PARKED ITEMS

The Council parked the following items:

1. Legislative Agenda – Retirement Age for Police Department
2. Trash Haulers Status Report
3. Revisit Neighborhood Work Plan at Worksession
4. Convene Brainstorming Group to Investigate International Day Celebrations
5. Entrance Monuments – Revisit in One Year

FOCUS AREAS

Council reviewed and updated the Focus Areas.

Process for discussing future of CVB, LACA and Fire Muster.

- Discussion of boards that the City provides funding for but does not make appointments.
- LACA: Crichton will advise LACA that the Council would like to revisit the board structure of LACA and make the appointments.
- CVB should continue to report back on the possible merger. Workman said that the CVB is not filling board positions at this time until the study is completed.
- Fire Muster Board should maintain one member of the Council as a voting member.

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FUNDRAISING PLAN FOR ENTRANCE MONUMENTS

Tom Hansen presented ideas on a fundraising plan for a sign at the south entrance to the City. The north sign plan is on hold because of the activity in the area.

The following items were discussed:

- Acquisition of church property.
- Chamber involvement.
- Concern for use of taxpayer money.
- Staff capacity.
- Form a citizens group including the Chamber and Burnsville Community Foundation.
- Council involvement in property acquisition and fundraising.

Council consensus was to take the plan to the Burnsville Community Foundation and park the item until next year.

The meeting was adjourned at 3:30 p.m.

Respectfully submitted,

Macheal Brooks, Deputy City Clerk

Approved by the City Council of the City of Burnsville this 6th day of February 2006.

Elizabeth B. Kautz, Mayor