

**CITY OF BURNSVILLE
SPECIAL WORKSESSION MINUTES
APRIL 29, 2008**

The City Council of the City of Burnsville met for a Worksession at the Burnsville City Hall, 100 Civic Center Parkway, Burnsville, Minnesota on the 29th day of April, 2008.

The meeting was called to order at 5:00 p.m. by Mayor Kautz.

Council Present: *C. Crichton, D. Gustafson, E. Kautz, D. Kealey, L. Workman*
Council Absent: *None*
Staff Present: *C. Ebeling, T. Omdal, T. Hansen, M. Brooks, J. Faulkner, B. Osmundson, T. Schultz, B. Dalrymple, D. Garros,*
Others Present: *J. Gessner, S. Briggs, B. Miller, M. Abegg, J. Shardlow, S. Manhart, P. Hever*

ITEM 1. MVTA/UPA UPDATE

Beverley Miller, Executive Director and Michael Abegg, Planning Director, Minnesota Valley Transit Authority (MVTA) addressed the Council to give a brief update on MVTA and the Urban Partnership Agreement (UPA) projects.

- I35W Improvements
- Hot Lane Conversion
- Bus Rapid Transit:

Council discussed the following items:

- Location of future Park N Ride projects
- Effects of Lakeville and Farmington as part of the taxing district.
- MVTA has not been included in Metro Transit and Met Council discussions.
- Possible BRT station by Buck Hill Road, land is part of MnDOT right of way
- MVTA knows the transit needs of this community
- Operating costs are also a factor, UPA did not make provisions for operating funds.

Council thanked Ms. Miller and Mr. Abegg for updating the Council.

ITEM 2. COMPREHENSIVE PLAN REVIEW

Jenni Faulkner, Community Development Director, and Deb Garross, Planner, provided a brief overview of the draft 2030 Comprehensive Plan Update to the City Council.

Council Input

- Previous Council Review
 - Background Report (demographics) 3-13-07 worksession
 - Housing 4-10-07 worksession
 - Goals and Policies 5-15-07 worksession
 - Land Use Alternatives (yield plans)10-9-07 worksession
 - Check in w/ Council to review the draft- 2-12-08 worksession roundtable item
- Purpose of tonight's discussion to get preliminary input from Council before sending out for agency review.

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ITEM 2. COMPREHENSIVE PLAN REVIEW (continued)

Overview

- Purpose of the Comp Plan
 - Satisfies requirements of the Metropolitan Council and state statutes
 - Inclusive of Council Ends and Outcomes (new)
 - Contains all aspects of City Services (new)
 - Provides a historical reference for citizens, elected officials, and staff
 - Documents what and why we do what we do

Source of Information

- Information Sources
 - Existing Comp Plan
 - Goals and Policies: Ends and Outcomes, Visioning, Advisory Panel, Planning Commission
 - Updated Data Sources- state, county, Met Council, etc.
 - Existing City Plans- Transportation, Natural Resources, Utility Plan, etc.

What's Included?

- Updated existing chapters-
 - Demographics, Land Use, Economic Development, Housing, Natural Environment, Transportation, City Services/Facilities, Implementation
- Added new chapters
 - Neighborhoods and Youth
- Housing-
 - Plan includes “opportunities” for such housing. The Met Council is considering land guided for mixed use development or medium to high density residential to be opportunistic sites given the cost of housing. The City recognizes the Livable Communities Act housing goal as the Met Council’s goal which has yet to be negotiated with the City for 2010 and beyond. (new)
- Future roads-
 - Plan identifies where future road improvements and connections may be. This lays the foundation for the City to “officially” map such plans as part of the implementation would the City decide to do this. (new)

What Makes our Plan and City Unique?

- Focus on Service delivery and partnerships. As our Community is nearly fully developed, the land use is not a prominent as it has previously been. Redevelopment plans and providing opportunities for redevelopment are the focus. (new)
- Neighborhoods and Youth programming chapters. Such reporting is not a requirement of the Met. Council, but these chapters resonate the uniqueness of what we do and how we execute our priority plans. (new)
- Partnerships are highlighted in various sections. This is something we see as a trend that will continue as entities are expected to do more with less.

What Makes our Plan and City Unique?

- This plan introduces the concept of “yield plans” as a part of redevelopment. Using the Aging Retail Strip study as a baseline, hypothetical “yield plans” are modeled to show if a strip center were to redevelop, what could the City expect in terms of new commercial or housing or combination on a per acre basis. The analysis also includes anticipated green space, density, parking, ponding, etc. This unique tool can serve as a baseline for future redevelopment to provide a guide of what we could expect on an average redevelopment project. (new)

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ITEM 2. COMPREHENSIVE PLAN REVIEW (continued)

- Some components of sustainability have been introduced to the extent the Council has discussed them. (new)

Chapter Organization

- Similar to the current Comp Plan, it is divided into chapters.
- Each chapter has:
 - an introduction
 - goals and policies
 - related discussion
 - strategies and options (ideas the City Council can consider in the future to implement aspects of each plan)
- The strategies and options sections of each chapter were prepared to be consistent with the approved NRMP, Wetlands Management Plan & Water Resources Management Plans. The majority of the strategies and options come from the Burnsville for the 21st Century Visioning plan.

Ch 1. Introduction

- Set the stage for our action oriented plan
- Details process to date from visioning to draft plan
- Metropolitan Council Framework Plan
- Amendment Process outlined
- General Goals and Policies
- Demographics
- Glossary of terms

Ch 2. Future Land Use

- Existing Development Overview
- Vacant Land inventory
 - yield plan analysis
- Aging Strip centers
 - yield plan analysis
- MRQ future development
- Met Council objective + future growth
- Future Land Use Plan- category consolidation
- Community Design- HOC, Gateway
- Protection Element
 - (Solar, aggregate, aviation-elements required to be in the plan)

Ch. 3 Economic Development

- Employment data
- EDA
- Economic Incentives
- Future ED Emphasis
- HOC
- MRQ
- Medical, Bio-science, Nano

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ITEM 2. COMPREHENSIVE PLAN REVIEW (continued)

Ch. 4 Housing

- Housing Profile
 - Inventory
 - Permits
 - Vacancy
 - Costs
- Affordable Housing
 - Met Council goals- med-high density opportunities
- Future Housing Demand

Ch. 5 Neighborhoods

- Historical Neighborhood Development
- Neighborhood Initiatives
 - Safety-NNO,CERT
 - Recreation oriented programs
 - Environmental
 - Improvement- contests, cul-de-sac grants, city wide clean-up, new resident open house
 - Volunteers
- Neighborhood Vitality Plan
 - Infrastructure
 - Schools, Churches, etc.
 - Diversity
 - Arts and Culture
 - Technology

Ch. 6 Natural Environment

- Inventory
 - Geology
 - Rivers
 - Soils
 - Floodplain
 - Solid Waste
- Natural Resources Management Plan
 - Inventory
 - Public Property
 - Private Property
- Wetland Plan
- Water Resources Plan

Ch. 7 Youth

- City youth Programs
 - Explorers, B.L.U.E in the school
 - Recreation, Youth Athletic Association
- School Districts
 - Land Use
 - Programs
- Community Partner Youth Activities- such as
 - Baseball 191
 - BAC
 - CAC

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ITEM 2. COMPREHENSIVE PLAN REVIEW (continued)

- Other involvement-
 - Healthy City
 - Transportation

Ch. 8 Transportation

- Existing Conditions
 - Roadway classification
 - Capacity
 - Transit
 - Other- trails, rail, aviation
 - Transportation Studies
 - CR 42
 - MRQ
 - TH13/CR5
 - UPA
 - County Transportation Plan
- Future Systems
 - Use Projections
 - Future Needs/planning/access
 - Transit Plan
 - Other-non motorized
- Implementation Plan- Roadway and Transit Improvements

Ch. 9 City Services and Facilities

- City Organization Model
- Civic Center Park
- Heart of the City Facilities
- Public Safety
- Volunteers
- City Facilities- LACA House
- Parks and Recreation
- Trails
- Telecommunications
- Sanitary Sewer
- Water

Ch. 10 Implementation

- How to use the Comp Plan
- Intergovernmental Coordination
- Tools-
 - Ordinances- code enforcement, permits
 - Development Review
 - Natural Environment Plan/Park Master Plan
 - Transportation Plans
 - Finance
 - CIP
 - 429 Assessment Process
 - Utility Charges
 - Policies and Procedures
 - City Initiatives-sustainability, healthy cities, etc
 - Emergency Management

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ITEM 2. COMPREHENSIVE PLAN REVIEW (continued)Next Steps

- First week of May Distribute to agencies for 6 month review
 - End of May – Draft on City website with feedback options
- June review with PNR and EGC
 - Meet with property owners affected by proposed plan changes
- September PC worksession to finalize the Plan
 - Review feedback comments from agencies & public
- October Public Open House
- November Public Hearing (PC)
- December CC Adoption of Plan
- By December 31, 2008 submit plan to Met Council

Options for Proceeding

- Staff goal to get the DRAFT plan out for Agency review and comment ASAP
- Council has Options for proceeding
 - If there are no significant/substantive issues then we could send draft out now for 6 month agency review
 - Council review can conclude now or we could continue to review the draft over the next several weeks/months
 - Changes can be made to the plan up until the Council formally adopts the plan- which is currently scheduled for Dec 2008. PC public hearing scheduled for Nov.

Council discussed the following issues:

- Yield Plans – stated as opportunities, not set plans.
- Consensus to make October 15th our deadline for additions or amendments.
- Approve the draft and include Council's changes in combination with others.
- Should storm sewer be included in City Services section?
 - Will reference back from the Land Use section
- Missing trail connections, not only Burnsville.
- Licensed motorized vehicles can use the street – not bike path.
 - Possible trails for scooters
- Should we promote vehicles that use less gas?
- Do we need to indicate the number of vacant homes due to foreclosures?
 - Staff will add under existing conditions.
- Met Council's future growth and population numbers are not reliable/consistent.
- "Model for economic development" – what types of things set us apart
- Our process reduces as much uncertainty in the development process as possible.
- Land use objectives: add the housing portion.
- Goals and policies: Change "Explore" to "Define" in financing tools section.
- Watershed management districts
 - Add language about exploring consolidation of watershed districts in the future.
 - Express in terms of a goal rather than a policy.
 - Watershed increases the layers of government regulation.
- Maps need to reflect the future trail in the MRQ

Council consensus to send to agencies for 6 month review and bring back to Council in the fall. Council will request staff to reconvene if they want meet before staff brings this back. Council can still confer with staff on questions or recommended changes. Staff will bring back a red-lined version showing changes for final approval in the fall.

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ITEM 2. COMPREHENSIVE PLAN REVIEW (continued)

Council thanked Steve Manhart, Planning Chair, and the entire Planning Commission and Advisory Panel for all their great work on the Comp Plan. Also, thanked John Shardlow for his help. Mr. Shardlow commented that Burnsville is more welcoming and gracious to the public than other communities he has worked with. Thanked staff for their time and efforts.

ITEM 3. ROUNDTABLE

➤ **Thursday Concerts in Nicollet Commons Park**

Staff reported that they had temporarily relocated the Thursday concerts from Nicollet Commons Park to Crystal Lake Beach due to construction noise and dust. Council discussed that moving the concerts would create an inconsistency from one year to the next. Also that the events contribute to the economic vitality of some of HOC businesses. The public will understand that we must endure some small inconveniences due to construction. Council consensus to continue the Thursday concerts in Nicollet Commons Park.

➤ **Schedule Special Worksessions**

Council consensus to schedule the following Special Worksessions:

- Monday, May 5, 2008 at 5:45 p.m. (Small Conference Room) to review the sketch plan for Mediterranean Cruise Café.
- Tuesday, May 27, 2008 at 5:00 p.m. (Conference Room D) to conduct advisory board interviews.

The meeting was adjourned at 6:41 p.m.

Respectfully submitted,

Macheal Brooks, Deputy City Clerk

Approved by the City Council of the City of Burnsville this 5th day of May, 2008.

Elizabeth B. Kautz, Mayor