

BURNSVILLE PARKS AND NATURAL RESOURCES COMMISSION

“DRAFT”

**MINUTES
November 6th, 2007**

MEMBERS PRESENT

Mike Hughes (Chair)
Steve Steuber (Vice Chair)
Eric Spieler
Tracy Stewart
Pat Arnold
Rhonda Rezac

MEMBERS ABSENT

John Wallace

OTHERS PRESENT

Kristi Donahue, Reprise Design, Burnsville
Brian Johnson, Reprise Design, Burnsville
Randy Oppelt, Director of Parks & Public Works Operations, City of Burnsville
Terry Schultz, Director of Natural Resources, City of Burnsville
Marie Maczko, Recording Secretary

The meeting was called to order by Chair, Mike Hughes at 8:00 p.m. at Burnsville City Hall in the Council Chambers.

1. Approval of Agenda

Motion by Stewart, second by Steuber to approve the Agenda as presented.

Ayes – Hughes, Steuber, Spieler, Stewart, Arnold and Rezac

Nays – None

Absent – Wallace

Motion Carried

2. Citizen Comments

No citizen comments were made.

3. Approval of Minutes from October 16th, 2007

Motion by Arnold, second by Stewart to Approve the Minutes of the October 16th, 2007 meeting as presented.

Ayes – Hughes, Steuber, Spieler, Stewart, Arnold and Rezac

Nays – None

Absent – Wallace

Motion Carried

4. Review Application for an Addition to Valley Community Food Co-op (located at 13750 County Road 11) for a PUD Amendment/Conditional Use Permit to Deviate from the Shoreland Ordinance Regulations to Allow up to 65% Impervious Surface

Terry Schultz, Director of Natural Resources for the City of Burnsville, gave a brief overview of the application. Valley Community Food Co-op proposes to construct an addition on the front of the existing building located at 13750 County Road 11. It is within one thousand feet of Lake Alimagnet, and as such, the site is located within the Shoreland District. The Shoreland Ordinance requires that applicants demonstrate how they will mitigate the impacts of exceeding the 25% impervious surface in terms of stormwater management. To accomplish this, the applicant proposes to install a rain garden in the parking lot to capture the runoff. Staff believes the changes proposed will improve stormwater treatment on this site.

Per the Shoreland Ordinance requirements the applicant has completed an impervious surface worksheet to determine whether or not the proposed rain garden will effectively reduce the run-off to that of the original site design, 64% impervious surface. Staff has reviewed the worksheet and believes the applicant has met these requirements and the intent of the ordinance. Staff is in support of issuing a PUD/CUP as requested for the Valley Community Food Co-op project to allow 65% impervious surface.

Steve Steuber wanted clarification on where the stormwater from the site currently ends up. He also wanted to know how the rain garden would affect the adjacent stormwater pond to the west.

Schultz said that the run-off ultimately ends up in Lake Alimagnet, and introduced the representative for Valley Community Food Co-op, Brian Johnson, to give a response about how the rain garden would affect the stormwater pond.

Johnson said that the rain garden would capture a rain event up to 1.5 inches; anything above and beyond the 1.5 inches will flow over the top and go into the stormwater pond, which flows to Lake Alimagnet.

Hughes commented that this is an excellent idea. From the experience near Crystal Lake, the evidence is clear that rain gardens are very effective at improving water quality. He added that this is only a 1% increase in the impervious surface on the site.

Motion by Spieler, second by Hughes to recommend to City Council to approve the application for Valley Community Food Co-op for a PUD Amendment / Conditional Use Permit to deviate from the Shoreland Ordinance regulations to allow up to 65% impervious surface.

Ayes – Hughes, Steuber, Spieler, Stewart, Arnold and Rezac
Nays – None
Absent – Wallace

Motion carried.

5. Miscellaneous

Next PNRC meeting is tentatively set for December 4th, 2007

6. Adjournment to Worksession

Motion by Spieler, second by Stewart to Adjourn to the Worksession at 8:10 p.m.

Ayes – Hughes, Steuber, Spieler, Stewart, Arnold and Rezac
Nays – None
Absent – Wallace

Motion carried.

WORKSESSION MINUTES

A.) Discuss Commission Goals and Work Plan for 2008

Staff provided an overview of the 2007 Work Plan and accomplishments, as well as, an overview of the Draft 2008/2009 Work Plan.

After discussion, Commissioners suggested the following revisions to the draft 2008/2009 Work Plan:

- Add – Receive an annual update from staff on recreation program offerings and discuss how existing park facilities are meeting the recreational programming needs of the community.
- Add – hold a joint meeting annually with the Burnsville City Council to discuss the Commission’s Work Plan, current issues, and how the PNRC can further support the needs of the Council.
- Add – the PNRC would like to be involved in reviewing the Sustainability Plan that the city is currently preparing.
- Add – Formulate a recommendation for City Council regarding an ordinance amendment and/or addition that would address the need for plantings in large parking areas – this is a strategy identified in the 2007 NRMP.

Staff will revise the draft 2008/2009 Work Plan and bring it back to the Commission for formal approval at the next meeting.

Staff also distributed the PNRC’s mission statement and guidelines for determining when the Commission reviews development applications. Staff asked whether the Commissioners felt it was necessary to review the Conditional Use Permit (CUP) applications related to the Shoreland Ordinance impervious surface requirements. The CUP applications for impervious surface are pretty straight forward as long as the applicant meets the stormwater management requirements set forth in the ordinance. After discussion, Commissioners supported recommending to City Council that the guidelines for when the PNRC gets involved in reviewing development applications be revised to read that the PNRC will review applications “requesting a variance related to the Shoreland Ordinance provisions”.

Staff noted that the City’s Ends and Outcomes were distributed with the background packets. The City Council is looking for feedback from the Commission on any changes they would like to recommend to the Ends and Outcomes and/or comments on issues they feel the Council needs to address in the upcoming year. This information will be utilized by City Council at their all day Worksession schedule for February 1st. Staff will be asking for Commissioner feedback on this at the next meeting.

The Worksession adjourned at 9:30 p.m.