

**COUNTY/MUNICIPAL
OPEN SPACE PARTNERSHIP
OF
SOMERSET COUNTY**

2010 GRANT APPLICATION FORM

This form is to be completed in accordance with the Policy and Procedures Manual for the County/Municipal Open Space Partnership of Somerset County. If the space provided is insufficient for your response, feel free to attach additional pages. Please be sure to provide a staff contact person below that is available by phone or fax during normal business hours, as well as a contact person available after normal business hours.

PART A

GENERAL APPLICATION INFORMATION

PROJECT NAME: _____

APPLICANT: _____

ADDRESS: _____

JOINT MUNICIPAL APPLICANT (if applicable): _____

MUNICIPAL STAFF CONTACT PERSON: _____

PHONE: _____ FAX: _____ EMAIL: _____

CONTACT AFTER BUSINESS HOURS (incl. Cell phone): _____

- Please check the box if the staff contact person would like to meet the Open Space Advisory Subcommittee for their on-site survey of the project.

SOMERSET COUNTY BOARD OF CHOSEN FREEHOLDERS

**Jack M. Ciattarelli, Director
Robert Zaborowski, Deputy Director
Peter S. Palmer
Patricia L. Walsh
Patrick Scaglione**

PART B

1) Property location and size:

Street Address (Please indicate the numerical street address, if it exists)

Block(s) _____ Lot(s) _____

Tax map page(s) _____

Total acres of property listed above _____

Type of funding request: Acquisition _____ Reimbursement _____
Supplemental _____

For purchase of: _____ Acres in Fee Simple _____ Acres in easement _____
_____ Structure(s)

2) Property Ownership:

Parcel owner _____

Address _____

3) Please indicate the presence of environmental or natural features on the project site. Responses must be based upon the most current available information and shown on the appropriate maps submitted with this application.

- Forested areas greater than one acre
- Floodplain/Wetlands
- Steep slopes greater than 12%
- Water features such as rivers, streams, lakes or ponds
- Threatened or endangered species (provide documentation)
- Other (specify) _____

4) Cultural, historic and man-made characteristics.

Please identify any historic structures, sites or areas of cultural or archaeological significance located on or adjacent to the project site.

Please identify the current and future use of any other structures that may be present on the project site.

5) Does the project site contain any environmental hazards such as chemical contamination, landfills, sink holes, mine holes etc.?

Yes _____ No _____ If **Yes**, please explain.

6) Is any part of the project site currently part of a Municipal/County development or building permit application (if reimbursement indicate status at time acquired)?
Yes _____ No _____ If **Yes**, please explain, provide status, and copy of application.

7) Is any portion of the project site currently listed for sale with a realtor or otherwise being actively marketed (if reimbursement indicate status at time acquired)?
Yes _____ No _____ If **Yes**, please explain and provide evidence.

8) Please identify the short and long term recreation and/or open space uses proposed for the project site.

_____ % Passive recreation _____ % Active recreation

9) Describe location of property in relation to County and municipal dedicated open space. ***A map showing the property and all preserved lands (Municipal, County and State) within one (1) mile must be provided.***

10) Planning relationship and consistency:
Please note consistency with the following and attach a brief narrative.

- Municipal plans and ordinances
- County Master Plan
- County Parks, Recreation, and Open Space Master Plan Update
- County Agriculture Retention and Development Master Plan
- State Development and Redevelopment Plan
- New Jersey Open Space and Outdoor Recreation Plan
- Regional Planning Initiatives

11) Project Need:

Please attach a brief narrative of 100 words or less about the acquisition highlighting the key elements of this application and why it should receive funding. ***What specific municipal open space needs will be satisfied by this particular project?***

12) If the property has already been purchased by the municipality, when was it purchased and why?

13) Has this property ever been the subject of any previous attempt to secure funding from Somerset County? If so, please identify the type of funding sought and amount, if any, previously granted by the County. *Identify amount in 14) d) below.*

14) Cost of Acquisition:
 (If reimbursement indicate funding assistance for acquisition costs)

Appraised value of specific lands, structures (Appraisal #1)= \$ _____
 or easements to be purchased. and if required

(Appraisal#2)= \$ _____

a) Local funding assistance.....\$ _____

b) Green Acres funding assistance.....\$ _____

c) Other funding assistance (NOT Green Acres).....\$ _____

d) Prior Partnership Grant awards for subject property.....\$ _____

Grant request.....\$ _____

* NOTE: Sources and proof of dedicated and other funding sources specific to this application MUST be provided.

Along with your completed application form, your grant submission shall include:

- One (1) original paper application packet with all items listed below.
 - One (1) electronic version of application, on CD or emailed, to Nora Fekete, Planner - Fekete@co.somerset.nj.us (all attachments and maps should be included in electronic version).
 - Seven (7) Xeroxed application packets containing *the application form AND items 7 to 16.*
 - **All maps and aerial photography shall indicate the perimeter boundary of the parcel(s) subject to this application.**
 - Application contents are to be securely collated.
 - Applications are to be submitted by **4:30 PM, Monday, May 10, 2010** to the Somerset County Planning Board, Attention: Nora Fekete - Planner, 20 Grove Street, Somerville, NJ 08876.
- 1. One original, certified copy of each appraisal for specific lands, structures or easements to be purchased.
 - 2. One copy of most recently adopted municipal open space, conservation, greenways and recreation plans.
 - 3. One original set of photographs (printed AND on CD as *.jpg or *.PDF files) of the lands and structures subject to the application. *At least four (4) ground views must be provided.*
 - 4. One signed original Property Owner Consent form (Part C).

- 5. One copy of most recent Recreation and Open Space Inventory.
- 6. One copy of documentation confirming date of closing as required for reimbursement funding.
- 7. Zoning map of property and surrounding area.
- 8. Tax map of property and surrounding area indicating preserved lands in the project vicinity.
- 9. Map showing location of point of access to project site, location of all roads, easements, and environmental hazards on property and surrounding area.
- 10. Map identifying location of natural and environmental characteristics.
- 11. Map showing location of cultural, historic and man-made characteristics.
- 12. Map showing the subject property and all preserved lands (Municipal, County and State) within one (1) mile of the property.
- 13. Section of USGS quadrangle map showing location of property.
- 14. Copy of deed restrictions, if any.
- 15. Municipal governing body resolution of support for acquisition and long-term management along with the minutes of the public meeting at which the application was discussed.
- 16. Letters of support, where existing, from the municipal Planning Board, Open Space Advisory Committee, Environmental Commission and Parks Department / Recreation Department.

Applicant may provide any additional information which might aid in the evaluation of properties.

Most questions can be answered by referring to the *Policy and Procedures Manual*. However, if application assistance is needed, please contact Nora Fekete, Planner, Somerset County Planning Board at (908) 231-7021, ext. 7547 or Fekete@co.somerset.nj.us, or Tom Boccino, Principal Planner, Somerset County Park Commission at (908) 231-7024, ext. 7480 or Boccino@co.somerset.nj.us.

PART C

Property Owner Consent for Project Site Walk

Application: _____

Project Site Address: _____

Block(s): _____ Lot(s): _____

I, _____, owner of the above-referenced property, do hereby grant permission to representatives of Somerset County to walk the property, take photographs and examine structures to be acquired as part of the County/Municipal Open Space Partnership Grant application submitted by _____.

Signature: _____

Date: _____