

**Central MN EMS Region Advisory Committee
Meeting Minutes
Monday – January 22, 2007
Stearns County Administration Center, St. Cloud, MN**

Board: (☒ = present; ☐ = not present)

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|--|--|---|
| <input type="checkbox"/> Andy Andrews/Pine | <input checked="" type="checkbox"/> Misty Lemke/Todd | <input type="checkbox"/> Sean Rifenerberick/Sherburne |
| <input checked="" type="checkbox"/> Troy Heck/Benton | <input checked="" type="checkbox"/> Robert Matzke/Mille Lacs | <input type="checkbox"/> Adam Stout/Kanabec |
| <input checked="" type="checkbox"/> Bob Carlson/Chisago | <input checked="" type="checkbox"/> Paul McIntyre/Stearns | <input checked="" type="checkbox"/> Katie Strandberg/Morrison |
| <input checked="" type="checkbox"/> Greg Goetze/Isanti | <input checked="" type="checkbox"/> Eric Myhra/Cass | <input checked="" type="checkbox"/> Don Weniger/Wadena |
| <input checked="" type="checkbox"/> Bill Kronstedt/Crow Wing | <input type="checkbox"/> Brian Nord/Wright | |

Alternates: (☒ = present; ☐ = not present)

- | | | |
|---|---|--|
| <input type="checkbox"/> Brad Bennett/Benton | <input type="checkbox"/> Joe Hellie/Stearns | <input type="checkbox"/> Jill Sawyer/Kanabec |
| <input checked="" type="checkbox"/> Bill Bernhjelm/Cass | <input type="checkbox"/> Gary Peterson/Sherburne | <input type="checkbox"/> Jane Smalley/Morrison |
| <input type="checkbox"/> John Daher/Chisago | <input checked="" type="checkbox"/> Randy Polzin/Isanti | <input type="checkbox"/> Allen Smith/Crow Wing |
| <input checked="" type="checkbox"/> JoAnn Gray/Pine | <input type="checkbox"/> Jim Roxbury/Mille Lacs | <input type="checkbox"/> Bill Wilson/Wadena |
| <input type="checkbox"/> Rollie Helgeson/Wright | <input checked="" type="checkbox"/> Kelly Saarela/Todd | |

Guests: Commissioner Mark Blessing (Todd County), Commissioner Tom Pagel (Isanti County), Dr. Mari Thomas (Regional Medical Director), Mary Scott (Melrose Hospital), Doug Brinkman (CISM), Al Jergenson (CISM), Diane Ammerman (Remer Ambulance), Katie Strandberg (Morrison County EMS), Gene Kostreba (St. Cloud Fire), Leon Faust (St. Cloud Fire), Bruce Hildebrandt (Allina), Tom Hock (Long Prairie Memorial Hospital), Jesse Simkins (Life Link III), Chris Hofmann (Cold Spring Rescue), Kelly Gregg (Pine County EMS), Brandon Larson (SJU EMT), Jim McDermott (Benton County EM) Kerry Degen (Lakes Region EMS), Kevin Rieland (CISM), Nancy Fandel (CISM), Monte Fronk (Mille Lacs Band)

Regional EMS Staff: Scott Miller (Coordinator) and Gay Sikkink (Assistant)

Call Meeting to Order

The January 22, 2007, Central MN EMS Region Advisory Committee business portion of the meeting was called to order at 6:30pm by the Chair, Misty Lemke.

- **Review of Agenda**
No revisions were noted.
- **Introductions**
Everyone in attendance introduced themselves. Troy Heck, from Benton County Sheriff's Office, our new Advisory Committee member was introduced.

Hospital Bioterrorism Preparedness Program Work Plan

Scott Miller reviewed the Hospital Bioterrorism Preparedness work plan, explaining different options based on prior input from the Advisory Committee. Points of discussing included:

- Command Trailer what is it for and why do we need another trailer? A command trailer would contain computer-ready ports, telecommunications, copying and faxing capabilities, radio communications, electric, etc.
 - The command trailer would provide EMS personnel with day-to-day office needs during a disaster.
 - It could function as a “branch” command trailer in an all hazards event.
 - It also could be used by smaller agencies within the Region who are not large enough, or lack funds, to have their own command trailer.
 - Assist EMS strike force teams.
 - Needs to be portable, who will pull it and with what vehicle.
 - The State of Minnesota has provided several sites with Decon trailers/programs. There is a complete lack of coordination and communication between all agencies as to who has what equipment, capabilities, and where the equipment is located.
 - There was considerable concern as to the lack of communication between all State agencies.
 - Also there is a great concern that EMS/Ambulance providers would not have access to use other trailers during an incident.
 - Potentially use other grant monies for a command trailer.
- MCI Supply Cache
 - What are the large scale supply capabilities in the Region? St. Cloud Hospital has the ability to set-up a 500-bed disaster duplicate hospital.
 - Tie supply awards with multi-agency mutual aid agreements.
 - Make sure resources are cataloged in an easily accessible location.

Advisory Committee member Eric Myhra made a motion to go forward with the purchase/completion of the following line items on the work plan and to table the rest of the items until the March 2007 meeting: N-95 Respirators at \$10,445; County EMS Council Support at \$4,200; START Training at \$1,000; and Complete & Deliver MCI Trailers at \$3,500. JoAnn Gray seconded the motion. Motion carried.

Grant Timeline Review

Scott Miller reviewed the upcoming due dates for the grant process.

Adjournment

The business portion of the Central MN EMS Region Advisory Committee was adjourned at 7:15pm. The rest of the time was spent working on the needs assessment, strategic planning and focus group brainstorming. Thanks to all who attended to help make the future of the Central MN EMS Region a successful and useful organization.

- Next meeting: Monday, March 19, 2007
- Location: Stearns Administrative Building, Room 499

Respectfully submitted,
Gay Sikkink
Central MN Region EMS Assistant