

**Central MN EMS Region Advisory Committee
Meeting Minutes
Monday – January 28, 2008
Stearns County Administration Center, St. Cloud, MN**

Board: (☒ = present; ☐ = not present)

- | | | |
|---|--|---|
| <input checked="" type="checkbox"/> Troy Heck/Benton | <input checked="" type="checkbox"/> Adam Stout/Kanabec | <input checked="" type="checkbox"/> Paul McIntyre/Stearns |
| <input checked="" type="checkbox"/> Bill Bernhjelm/Cass | <input type="checkbox"/> Robert Matzke/Mille Lacs | <input type="checkbox"/> Mike Goff/Todd |
| <input type="checkbox"/> Bob Carlson/Chisago | <input type="checkbox"/> Katie Strandberg/Morrison | <input type="checkbox"/> Don Weniger/Wadena |
| <input type="checkbox"/> Bill Kronstedt/Crow Wing | <input type="checkbox"/> Andy Andrews/Pine | <input checked="" type="checkbox"/> Brian Nord/Wright |
| <input checked="" type="checkbox"/> Greg Goetze/Isanti | <input type="checkbox"/> Vacant/Sherburne | |

Alternates: (☒ = present; ☐ = not present)

- | | | |
|--|---|--|
| <input checked="" type="checkbox"/> Brad Bennett/Benton | <input type="checkbox"/> James Cole/Kanabec | <input checked="" type="checkbox"/> Chuck Hartsfield/Stearns |
| <input type="checkbox"/> Eric Myhra/Cass | <input type="checkbox"/> Jim Roxbury/Mille Lacs | <input type="checkbox"/> Ron Stokes/Todd |
| <input checked="" type="checkbox"/> Doug Chaffee/Chisago | <input type="checkbox"/> Jane Smalley/Morrison | <input type="checkbox"/> Bill Wilson/Wadena |
| <input type="checkbox"/> Vacant/Crow Wing | <input checked="" type="checkbox"/> JoAnn Gray/Pine | <input type="checkbox"/> Steve Berg/Wright |
| <input type="checkbox"/> Randy Polzin/Isanti | <input type="checkbox"/> Vacant/Sherburne | |

Guests: Kim Thon, EMSRB; Dr. Thomas, Medical Director; Commissioner Mark Blessing; and Mark Stevens, Harris Fire Department

Regional EMS Staff: Scott Miller and Gay Sikkink

Call Meeting to Order

The January 28, 2008, Central MN EMS Region Advisory Committee meeting was called to order at 6:30pm by Chair, Paul McIntyre.

• **Review of Agenda**

Scott Miller requested to add the Medical Director's Retreat to the agenda. Troy Heck made a motion to approve the agenda. JoAnn Gray seconded the motion. Motion carried.

• **Approval of Meeting Minutes**

A motion was made by Bill Bernhjelm and seconded by JoAnn Gray to approve the November 19, 2007 meeting minutes with the noted correction of adding Commissioners Mark Blessing and Mark Nelson to the list of Guests. Motion carried.

• **Introductions**

Review of Advisory Committee Operating Procedures

The Central MN EMS Region Advisory Committee Reference manual was distributed and discussed.

Hospital Preparedness Program

Review of the approved plan and discussion of what to do with the remaining funds. Guidance is region-wide preparedness. Greg Goetze made a motion to approve the plan to split the funds evenly (\$8,656 each) to:

- Strike Team(s)
- Regional Training (i.e. START Triage, Psych 1st Aid, Disaster Aftermath, etc)
- Upgrades to Trailers

Adam Stout seconded the motion. Motion carried.

Training Reimbursement Program Update

The seat belt funds used for the training reimbursement program continue to drop. Total reimbursement request is \$109,000. We are expecting 40% of that to be requested for reimbursement.

Equipment Program Update

To date, approximately 25 agencies have applied for the Matching Equipment Grant.

Longevity Funding

This is a Legislative item that we will be tracking and updating the Advisory Committee on. They are trying to model EMS based on fire and law enforcement.

County Reports

- Pine: ambulance purchased MCI bags.
- Isanti: 800 MHz working on tower coverage.
- Stearns: 800 re-banding, new templates, hospitals and ambulances on board; EMS conference last week; budget issues for County training.
- Wright: 800MHz in two years; County wide grant for radios; received rural flex grant for equipment and multi-media training; 40 new AED's were placed through Buffalo Hospital's Heart program.
- Cass: task force meeting, new emergency manager; training exercise in October and new agency formed (Federal Dam Fire).
- Todd: task force meeting regarding psych transfers.
- Benton: Public Health has everyone N95 fit tested; tornado exercise this spring; and first responder refresher training being worked on.
- Kanabec: new first responder group trying to form.

Coordinator's Report

Scott explained Stearns County will no longer be hosting our webpage and the need to go elsewhere. Approximate costs the first year will be \$1,000 and \$500-\$700 there after. Greg Goetze made a motion to approve finding a new host and the expenditures involved. Bill Bernhjelm seconded. We also have the current EMS Week logo if anyone wants it.

Medical Director's Minute

New State Medical Director may come to the March Advisory Committee meeting. He is working on ALS/BLS template guidelines and MNTRAC guidelines. Six regional hospitals are on the trauma system.

CISM Update

CISM Conference will be April 11th and 12th.

Medical Director Retreat

Discussion was held with respect to supporting Ambulance Managers and Medical Directors to attend the conference. Brian Nord made a motion to support paying the registration fee for one person from each ambulance agency (licensed service) to attend the conference. Bill Bernhjelm seconded. Motion carried.

Adjourn

The Advisory Committee meeting was adjourned at 8:15pm.

Respectfully submitted,
Gay Sikkink
Central MN Region EMS Assistant