

**Central MN EMS Region Advisory Committee
Meeting Minutes
Monday – May 19, 2008
Stearns County Administration Center, St. Cloud, MN**

Board: (☒ = present; ☐ = not present)

- | | | |
|---|--|---|
| <input checked="" type="checkbox"/> Troy Heck/Benton | <input type="checkbox"/> Adam Stout/Kanabec | <input checked="" type="checkbox"/> Paul McIntyre/Stearns |
| <input checked="" type="checkbox"/> Bill Bernhjelm/Cass | <input type="checkbox"/> Robert Matzke/Mille Lacs | <input checked="" type="checkbox"/> Mike Goff/Todd |
| <input type="checkbox"/> Bob Carlson/Chisago | <input type="checkbox"/> Katie Strandberg/Morrison | <input checked="" type="checkbox"/> Don Weniger/Wadena |
| <input type="checkbox"/> Bill Kronstedt/Crow Wing | <input type="checkbox"/> Andy Andrews/Pine | <input checked="" type="checkbox"/> Brian Nord/Wright |
| <input type="checkbox"/> Greg Goetze/Isanti | <input type="checkbox"/> John Olson/Sherburne | |

Alternates: (☒ = present; ☐ = not present)

- | | | |
|--|---|---|
| <input type="checkbox"/> Brad Bennett/Benton | <input type="checkbox"/> James Cole/Kanabec | <input type="checkbox"/> Joe Hellie/Stearns |
| <input type="checkbox"/> Bonnie Jepsen/Cass | <input type="checkbox"/> Jim Roxbury/Mille Lacs | <input checked="" type="checkbox"/> Ron Stokes/Todd |
| <input checked="" type="checkbox"/> Doug Chaffee/Chisago | <input type="checkbox"/> Jane Smalley/Morrison | <input type="checkbox"/> Bill Wilson/Wadena |
| <input type="checkbox"/> Vacant/Crow Wing | <input type="checkbox"/> JoAnn Gray/Pine | <input type="checkbox"/> Steve Berg/Wright |
| <input type="checkbox"/> Randy Polzin/Isanti | <input checked="" type="checkbox"/> Jennifer Callahan/Sherburne | |

Guests: Dr. Wesley, EMSRB State Medical Director; Kim Thon, EMSRB; Commissioner Mark Blessing; Tim Cropper, Harris Fire Department; and Jesse Simkins, Life Link III

Regional EMS Staff: Scott Miller and Gay Sikkink

Call Meeting to Order

The May 19, 2008, Central MN EMS Region Advisory Committee meeting was called to order at 6:35pm by Chair, Paul McIntyre.

- **Review of Agenda**
Troy Heck made a motion to approve the agenda seconded by Bill Bernhjelm. Motion carried.
- **Approval of Meeting Minutes**
A motion was made by Bill Bernhjelm and seconded by Don Weniger to approve the March 17, 2008 meeting minutes. Motion carried.
- **Introductions**

Medical Director's Minute

Dr. Keith Wesley, EMSRB State Medical Director, introduced himself and reviewed goals as State Medical Director. They include:

- Meeting with all the medical directors and regions
- Rural focus
- Create formal education for medical directors (mostly online)
- Create patient care protocol templates
- MNSTAR – getting everyone to use it

Training Reimbursement

- Status of current program and seatbelt dollars.
- Scott presented various ideas for the 2008-2009 program. Bill Bernhjelm made a motion to approve the 2008-2009 training reimbursement program with the following changes: EMT-I rate at \$215, EMT-R rate at \$70 with an overall \$2,000 per agency cap. Brian Nord seconded the motion. Motion carried.
- Bill Bernhjelm made a motion, seconded by Troy Heck for the Region to pay the late reimbursement requests as funds are available after the June 1, 2008 deadline.

Equipment Program Update

- Review of 2008 program.
- A motion was made by Brian Nord for the 2009 program to be the same as the 2008 program giving preference to agencies that did not win in 2008. Seconded by Bill Bernhjelm. Motion carried.

Conference Support

Funds are available for county/multi-agency EMS drills or conferences. Qualifying criteria includes multi-agency involvement. Funds may be used for speakers or prizes.

CISM Team Update

The April conference went very well and total costs were under budgeted amounts.

EMS-C Grant Opportunity

Discussion was held regarding the direction from the State for this grant being pediatric related and grant request being due May 20th. A motion was made by Troy Heck to spend the \$5,000 on purchasing pediatric spine boards distributing them on a lottery basis to first responder groups who have a designated response vehicle and ambulances. Excluding any service that currently has pediatric spine boards. Motion seconded by Bill Bernhjelm. Motion carried.

Hospital Preparedness Program

Strike Team, START, and Response Trailers were reviewed. START is ready to have six training sessions scheduled around the Region. Discussion was held regarding the Strike Team to use an existing Response Trailer, eliminate blankets and food purchases. It was also recommended to purchase the \$700 generator for the Response Trailers. Doug Chaffee made a motion to balance out the funds between the Strike Team and Response Trailers as needed. Brian Nord seconded. Motion carried.

County Reports

Due to time, County Reports were not given.

Coordinator's Report

- Audit report update.
- Brian Nord made a motion to cancel the September 15, 2008, Advisory Committee meeting due to a conflict with the Emergency Managers Conference with an email update of issues being sent to Advisory members. Doug Chaffee seconded. Motion carried.

Other

Kim reported that Mary Hedges is retiring from the EMSRB as of May 27, 2008, and North Ambulance will acquire the Walker Ambulance as of June 1, 2008.

Adjourn

The Advisory Committee meeting was adjourned at 8:45pm.

Respectfully submitted,
Gay Sikkink
Central MN Region EMS Assistant