

**Central MN EMS Region Advisory Committee
Teleconference Meeting Minutes
Monday – July 21, 2008
Stearns County Administration Center, St. Cloud, MN**

Board: (☒ = present; ☐ = not present)

<input checked="" type="checkbox"/> Troy Heck/Benton	<input type="checkbox"/> Adam Stout/Kanabec	<input checked="" type="checkbox"/> Paul McIntyre/Stearns
<input checked="" type="checkbox"/> Bill Bernhjelm/Cass	<input type="checkbox"/> Robert Matzke/Mille Lacs	<input checked="" type="checkbox"/> Mike Goff/Todd
<input checked="" type="checkbox"/> Bob Carlson/Chisago	<input type="checkbox"/> Katie Strandberg/Morrison	<input type="checkbox"/> Don Weniger/Wadena
<input checked="" type="checkbox"/> Bill Kronstedt/Crow Wing	<input checked="" type="checkbox"/> Andy Andrews/Pine	<input checked="" type="checkbox"/> Brian Nord/Wright
<input type="checkbox"/> Greg Goetze/Isanti	<input type="checkbox"/> John Olson/Sherburne	

Alternates: (☒ = present; ☐ = not present)

<input type="checkbox"/> Brad Bennett/Benton	<input type="checkbox"/> James Cole/Kanabec	<input type="checkbox"/> Joe Hellie/Stearns
<input type="checkbox"/> Bonnie Jepsen/Cass	<input type="checkbox"/> Jim Roxbury/Mille Lacs	<input checked="" type="checkbox"/> Ron Stokes/Todd
<input type="checkbox"/> Doug Chaffee/Chisago	<input type="checkbox"/> Jane Smalley/Morrison	<input checked="" type="checkbox"/> Bill Wilson/Wadena
<input type="checkbox"/> Vacant/Crow Wing	<input type="checkbox"/> JoAnn Gray/Pine	<input type="checkbox"/> Steve Berg/Wright
<input type="checkbox"/> Randy Polzin/Isanti	<input checked="" type="checkbox"/> Jennifer Callahan/Sherburne	

Guests: Dr. Mari Thomas, Medical Director; Kim Thon, EMSRB; Commissioner Mark Blessing
Regional EMS Staff: Scott Miller and Gay Sikkink

Call Meeting to Order

The July 21, 2008, Central MN EMS Region Advisory Committee meeting was called to order at 6:05pm by Chair, Paul McIntyre.

- **Roll Call**
- **Review of Agenda**
Bob Carlson made a motion to approve the agenda seconded by Bill Bernhjelm. Motion carried.
- **Approval of Meeting Minutes**
A motion was made by Bill Kronstedt and seconded by Andy Andrews to approve the May 19, 2008 meeting minutes. Motion carried.

Hospital Preparedness Program

- The teleconference phone number is supported by the Hospital Preparedness Program. The call costs approximately \$100/hour compared to a regular meeting costs of over \$800.
- 07/08 program has received a six-month extension to spend the funds.
- 08/09 program will require detailed project plans prior to assigning funds.
- Scott proposed having a work group meet in August to discuss potential projects. Advisory Committee and ambulance managers to be invited to the work group. The work group would consist of four-six people. Bill Bernhjelm made a motion to have the work group meet and give an email update to the Advisory Committee. The Advisory Committee would then determine if a meeting of the whole is required prior to going to the Joint Powers Board or if the proposal may go directly to the Joint Powers Board. Motion carried.

Training Reimbursement

- Review of program.
- A motion was made by Bill Kronstedt to have a drawing for six digital cameras to be given away as an incentive to return the Training Reimbursement Application form on time. Bob Carlson seconded the motion. Motion carried.

Equipment Program Update

- Review of 2007/2008 program.
- Roll out of 2008/2009 program will be included with Training Reimbursement Program and new webpage announcement.

EMS-C Grant

A proposal was submitted to the Feds for the 35 pediatric boards that the Advisory Committee agreed upon. We are waiting to hear if the Region will get the funds.

EMS-Grant #2

Review of funds: CISM - ok, equipment - ok, conference support – committee members are encouraged to work with the Region to support local efforts.

County Reports

- Benton: EMS Day on 8/16
- Cass: Golf tournament on 9/13 (fundraiser)
- Chisago: Up-coming Deep Portage training
- Pine: Pandemic drill went well
- Todd: EMS Task Force meeting on 7/24

Coordinator's Report

- Met with sales representative regarding the King Airway.
- Attended Homeland Security classes.
- Participated in Hospital Preparedness Program steering committee meetings.
- Central Region National Stockpile Exercise included distribution of N-95s.
- Central Region hospital pandemic exercise (design chair).
- Coordinating new website.
- Teleconference with ambulance managers to discuss regional strike teams.

Legislative Update

Scott is working with the MAA and the other regional programs on sponsoring "town meetings" with legislative representatives to help create EMS awareness.

CISM Team Update

Review of call-out statistics from January-June. Nineteen to date.

Medical Director's Minute

- Reminder to register for the MN EMS Medical Director's Conference on September 12-14 at Arrowwood.
- MN Trauma Program: Guidelines/flowchart draft is available and looking for input at conference.

Other

EMSRB update.

Adjourn

The Advisory Committee meeting was adjourned at 7:00pm.

Respectfully submitted,
Gay Sikkink
Central MN Region EMS Assistant