

**Central MN EMS Region Advisory Committee
Meeting Minutes
Monday – January 26, 2009
Stearns County Administration Center, St. Cloud, MN**

Board: (☒ = present; ☐ = not present)

<input checked="" type="checkbox"/> Troy Heck/Benton	<input type="checkbox"/> Vacant/Kanabec	<input checked="" type="checkbox"/> Paul McIntyre/Stearns
<input checked="" type="checkbox"/> Bill Bernhjelm/Cass	<input type="checkbox"/> Robert Matzke/Mille Lacs	<input checked="" type="checkbox"/> Mike Goff/Todd
<input type="checkbox"/> Bob Carlson/Chisago	<input checked="" type="checkbox"/> Jane Smalley/Morrison	<input type="checkbox"/> Don Weniger/Wadena
<input type="checkbox"/> Bill Kronstedt/Crow Wing	<input checked="" type="checkbox"/> Marge Fagerstrom/Pine	<input checked="" type="checkbox"/> Brian Nord/Wright
<input type="checkbox"/> Vacant/Isanti	<input type="checkbox"/> John Olson/Sherburne	

Alternates: (☒ = present; ☐ = not present)

<input type="checkbox"/> Brad Bennett/Benton	<input type="checkbox"/> James Cole/Kanabec	<input type="checkbox"/> Joe Hellie/Stearns
<input type="checkbox"/> Bonnie Jepsen/Cass	<input type="checkbox"/> Jim Roxbury/Mille Lacs	<input type="checkbox"/> Ron Stokes/Todd
<input checked="" type="checkbox"/> Doug Chaffee/Chisago	<input type="checkbox"/> Vacant/Morrison	<input type="checkbox"/> Bill Wilson/Wadena
<input type="checkbox"/> Vacant/Crow Wing	<input checked="" type="checkbox"/> JoAnn Gray/Pine	<input type="checkbox"/> Steve Berg/Wright
<input type="checkbox"/> Vacant/Isanti	<input checked="" type="checkbox"/> Jennifer Callahan/Sherburne	

Guests: Kim Thon, EMSRB; Commissioner Mark Blessing; Jesse Simkins, Life Link III; Tim Chopper, Harris FD; Kristi Moline, EMS-C; and Jim McDermott, Benton County EM

Regional EMS Staff: Scott Miller and Gay Sikkink

Call Meeting to Order

The January 26, 2009, Central MN EMS Region Advisory Committee meeting was called to order at 6:45pm by Chair, Paul McIntyre.

- **Welcome & Introductions**
- **Review of Agenda**

Scott requested to add "EMS-C" after the election of officers; and change 2009-2010 Grant to an action item. Troy Heck made a motion to approve the amended agenda and seconded by Bill Bernhjelm. Motion carried.

- **Approval of Meeting Minutes**

A motion was made by Bill Bernhjelm and seconded by Jane Smalley to approve the November 17, 2008 meeting minutes. Motion carried.

Election of Officers

- Chair: Paul McIntyre – motion by Bill Bernhjelm, seconded by Mike Goff. Motion carried.
- Vice Chair: Brian Nord – motion by Bill Bernhjelm, seconded by Mike Goff. Motion carried.
- Secretary: Jennifer Callahan – motion by Dough Chaffee, seconded by Mike Goff. Motion carried.

EMS-C, Kristi Moline

Kristi Moline of the EMS-C was introduced. She explained the structure of the EMS-C and how much they looked forward to working with the Regions.

Legislative Outlook

- Reviewed the November 25th outreach meeting.
- State budget release will dictate changes.
- Weekly MAA legislative update conference calls.
- Review of the legislative contacts handout.

Training Reimbursement Program Update

- To date only \$3,880 has been reimbursed.
- Send in invoices!

Grant Review

- EMS Region Grant
 - ♦ Regional Board to EMSRB Board meeting is being reviewed by the EMSRB as to whether or not they will require it this year.
- EMS-C Peds Spine Board Grant (\$5,350)
 - ♦ Showed the ped boards that were purchased.
 - ♦ Spent the entire amount of the award plus \$6.74.
 - ♦ Must submit invoice to EMS-C by March 1.
- Volunteer Training Reimbursement Contract (\$11,580)
 - ♦ To date, \$2,310 has been used for training reimbursement.
- EMS Grant #2 (\$100,000)
 - ♦ CISM
 - Review of March conference.
 - ♦ Equipment Grant
 - 07-08 had 50 awards.
 - 08-09 had 56 awards that are in progress.
 - ♦ Conference Support has a balance remaining of \$3,800.
 - After much discussion, the group determined that some type of BLS/ALS trauma training was what they would like to use the funds for. Additional points included:
 - One-day class for all pre-hospital.
 - Minimal cost for attendees.
 - Execute prior to June, 2009.
 - A motion was made by Mike Goff to use the remaining funds for "pre-hospital trauma" training. Seconded by Troy Heck. Motion carried.
- HSPP Grant
 - ♦ 07-08 (\$55,000) expenditures included N95s, regional exercise, coordinator's time, trailer equipment, generators for the trailers, hospital decon tent, etc.
 - ♦ 08-09 (\$40,000) projects may include:
 - Region wide ambulance assessment
 - Ambulance strike team
 - Incident Response Plan (IRP)
 - Purchase MCI manikins with HSEM Region IV
 - "Lite" MCI trailer with supplies
 - ♦ HSEM Grant – Ambulance Strike Team kick-off meeting is scheduled for 2/17, 10:30-1:30 at the St. Cloud Public Library.

2009-2010 EMS Region Grant

- Review of "normal" timeline.
- EMSRB needs to determine if this grant cycle will be non-competitive or extended.
- Different program options were presented based on a 10%, 20% or 30% reduction in funds.

A motion was made by Doug Chaffee and seconded by Troy Heck to bring the proposed ideas to the Board. Motion carried.

2009 Advisory Committee Meeting Dates

A motion was made by Marge Fagerstrom and seconded by Doug Chaffee to approve the proposed 2009 meeting dates. Motion carried.

County Reports

- Wright: EMS conference on February 3rd.
- Chisago: Pancake breakfast for fallen fire fighter.
- Stearns: January 31st EMS conference.

Coordinator's Report

- Attended HSEM Practicum.
- Attended strike team leadership training.
- Attended several meetings for Take Heart MN.
- Kandyohi is willing to share their annex for EMS.
- Mileage rate is \$.55.

A motion was made by Bill Bernhjelm and seconded by Jennifer Callahan to approve the coordinator's report. Motion carried.

CISM Team Update

- Review of 2008 call-out statistics. 37 in all.
- Designing customer post-satisfaction survey.

Medical Director's Minute

- The State is working on making MnSTAR QA and MnTRAC interfactable.
- Review of trauma triage guidelines.

Other

- EMSRB cutting 10% from budget.
- Unaffiliated first responder groups are now eligible for funds from FEMA. Contact Bill Bernhjelm with questions.

Adjourn

The Advisory Committee meeting was adjourned at 8:20pm.

Respectfully submitted,
Gay Sikkink
Central MN Region EMS Assistant