

**Central MN EMS Region Advisory Committee**  
**Meeting Minutes**  
**Monday – May 18, 2009**  
**Stearns County Administration Center, St. Cloud, MN**

**Board:** (☒ = present; ☐ = not present)

☒ Troy Heck/Benton	☐ Vacant/Kanabec	☒ Paul McIntyre/Stearns
☒ Bill Bernhjelm/Cass	☐ Robert Matzke/Mille Lacs	☒ Mike Goff/Todd
☐ Bob Carlson/Chisago	☐ Jane Smalley/Morrison	☒ Don Weniger/Wadena
☒ Bill Kronstedt/Crow Wing	☒ Marge Fagerstrom/Pine	☒ Brian Nord/Wright
☒ Kowalik, Jim/Isanti	☐ John Olson/Sherburne	

**Alternates:** (☒ = present; ☐ = not present)

☐ Brad Bennett/Benton	☐ James Cole/Kanabec	☐ Joe Hellie/Stearns
☐ Bonnie Jepsen/Cass	☐ Jim Roxbury/Mille Lacs	☐ Ron Stokes/Todd
☐ Doug Chaffee/Chisago	☐ Vacant/Morrison	☐ Bill Wilson/Wadena
☐ Vacant/Crow Wing	☐ JoAnn Gray/Pine	☐ Steve Berg/Wright
☒ Nash, Ray/Isanti	☒ Jennifer Callahan/Sherburne	

**Guests:** Kim Thon, EMSRB; Commissioner Mark Blessing; and Dr. Thomas, Medical Director

**Regional EMS Staff:** Scott Miller and Gay Sikkink

**Call Meeting to Order**

The May 18, 2009, Central MN EMS Region Advisory Committee meeting was called to order at 6:35pm by Chair, Paul McIntyre.

- **Welcome & Introductions**
- **Review of Agenda**

Dr. Thomas requested to move the Medical Director's Minute to the beginning of the meeting as she needed to leave. Bill Bernhjelm made a motion to approve the amended agenda and seconded by Don Weniger. Motion carried.

- **Approval of Meeting Minutes**

A correction was made to the January 26, 2009, meeting minutes with regard to adding the word "amended" to the "Review of Agenda". A motion was made by Bill Bernhjelm and seconded by Don Weniger to approve the January 26, 2009 meeting minutes with the noted correction. Motion carried.

**Medical Director's Minute**

- An online medical director course is now available. Contact either Dr. Wesley or Dr. Thomas.
- Medical director's conference at Arrowhead will be September 11 – 13, 2009.

**EMS Region Purpose**

- Brief review of Sections 144E.50 and 144E.51.

**2009-2010 EMS Region Grant**

- Review of proposed budget.
- Review of grant proposal.
- Motion made by Marge Fagerstrom and seconded by Bill Bernhjelm to approve the proposed budget. Motion carried.

**Training Reimbursement Program Update**

- To date \$17,340 has been reimbursed.

**2009-2012 Training Reimbursement Program**

- Review of "Option D"
  - ♦ Funding Sources:
    - \$0 Grant #2
    - \$15,000 Savings
    - \$10,000 HSPP
    - \$9,000 Volunteer Training Funds
    - \$6,665 Budget
    - \$40,665 Total
  - ♦ Reimbursement Rates:
    - \$65 First Responder
    - \$35 First Responder Refresher
    - \$170 EMT
    - \$50 EMT Refresher
  - ♦ Rates are approximately 15-17% of training class costs. Hold official release of program announcement until August/September in case adjustments need to be made.
- A motion was made by Brian Nord to approve training reimbursement funding sources as presented. Seconded by Bill Kronstedt. Motion carried.
- A motion to approve 2009-2010 reimbursement rates was made by Bill Kronstedt and seconded by Jim Kowalik. Motion carried.
- A motion was made by Jim Kowalik to keep the same eligibility requirements and \$2,000 per agency cap. Don Weniger seconded. Motion carried.

**EMS Grant #2 Wrap Up**

- Review of CISM training, conference support, and equipment grant.
- \$7,300 remaining funds were moved to program operations.
- The advisory committee recommended using the remaining \$500 to purchase conference support items.

**HSPP EMS Committee**

- Three-year plan highlights:
  - ♦ \$40,000 over next couple of years
  - ♦ Increase N95 stock pile
  - ♦ Safety vest program
  - ♦ CBRNE pamphlets
  - ♦ Add four MCI "small" trainers
  - ♦ Trauma talks
  - ♦ Resource Access information
  - ♦ Credentialing
- Motion to accept February 09-July 09 guidance by Bill Bernhjelm and seconded by Mike Goff. Motion carried.

**Legislative Update**

- Primary seat belt bill has passed the House.
- EMS & EMS-C needs more vocal contact with Legislatures.
- Capital Update from MAA.

**Coordinator's Report**

- "Flu News" newsletter out soon.
- DVD education options for agencies.
- Activities: Chair of Radio Training sub-committee.
- Audit finalized.

**CISM Team Update**

- Update of CISM conference in March.

**County Reports**

- Benton: Dispatch converting to ARMER.
- Sherburne: July drill with nuclear plant.
- Pine: June drill; fire and first responder meeting May 19.
- Cass: Deep Portage training in October; mock crash at high school.
- Wadena: Fire department applying for grants for 800 drill for riots using posse.
- Wright: 800 live this summer.
- Crow Wing: no report.
- Isanti: Finished 800 training.
- Todd: Decontamination drill; tabletop for long-term care evacuation.
- Stearns: Airport tabletop.
- Morrison: Tabletop of ice storm; working on 800.

**Other**

- EMSRB update.

**Adjourn**

Next meeting will be July 20<sup>th</sup>. The Advisory Committee meeting was adjourned at 8:25pm.

Respectfully submitted,  
Gay Sikkink  
Central MN Region EMS Assistant