

**Central MN EMS Region Advisory Committee  
Meeting Minutes  
Monday – July 20, 2009  
Stearns County Administration Center, St. Cloud, MN**

**Board:** (☒ = present; ☐ = not present)

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> Troy Heck/Benton                    | <input type="checkbox"/> Vacant/Kanabec                   | <input checked="" type="checkbox"/> Paul McIntyre/Stearns |
| <input checked="" type="checkbox"/> Bill Bernhjelm/Cass      | <input type="checkbox"/> Robert Matzke/Mille Lacs         | <input checked="" type="checkbox"/> Mike Goff/Todd        |
| <input checked="" type="checkbox"/> Bob Carlson/Chisago      | <input checked="" type="checkbox"/> Jane Smalley/Morrison | <input checked="" type="checkbox"/> Don Weniger/Wadena    |
| <input checked="" type="checkbox"/> Bill Kronstedt/Crow Wing | <input checked="" type="checkbox"/> Marge Fagerstrom/Pine | <input type="checkbox"/> Brian Nord/Wright                |
| <input checked="" type="checkbox"/> Jim Kowalik/Isanti       | <input type="checkbox"/> John Olson/Sherburne             |   |

**Alternates:** (☒ = present; ☐ = not present)

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Brad Bennett/Benton  | <input type="checkbox"/> James Cole/Kanabec                     | <input type="checkbox"/> Joe Hellie/Stearns |
| <input type="checkbox"/> Bonnie Jepsen/Cass   | <input checked="" type="checkbox"/> Jim Roxbury/Mille Lacs      | <input type="checkbox"/> Ron Stokes/Todd    |
| <input type="checkbox"/> Doug Chaffee/Chisago | <input type="checkbox"/> Vacant/Morrison                        | <input type="checkbox"/> Bill Wilson/Wadena |
| <input type="checkbox"/> Vacant/Crow Wing     | <input type="checkbox"/> JoAnn Gray/Pine                        | <input type="checkbox"/> Steve Berg/Wright  |
| <input type="checkbox"/> Nash, Ray/Isanti     | <input checked="" type="checkbox"/> Jennifer Callahan/Sherburne |   |

**Guests:** Kim Thon, EMSRB; Commissioner Mark Blessing; Dr. Thomas, Medical Director; and Jesse Simkins, Life Link III

**Regional EMS Staff:** Scott Miller and Gay Sikkink

**Call Meeting to Order**

The July 20, 2009, Central MN EMS Region Advisory Committee meeting was called to order at 6:35pm by Chair, Paul McIntyre.

- **Welcome & Introductions**
- **Review of Agenda**  
Scott Miller requested to change the 2009-2012 Training Reimbursement Program to 2009-2011. Bill Kronstedt made a motion to approve the amended agenda and seconded by Bill Bernhjelm. Motion carried.
- **Approval of Meeting Minutes**  
A motion was made by Jim Kowalik and seconded by Bill Bernhjelm to approve the May 18, 2009 meeting minutes. Motion carried.
- **RSVP**  
Please RSVP (call or email) to the Region so that we know if we have a quorum by noon on the day of the meeting. If there is not a quorum, the meeting will be canceled.

**2009-2010 EMS Region Grant**

- Budget Changes
  - Approximately 24% reduction in seat belt funds.
  - Base funds reduced by 6.3% (\$4,944 each year)
  - Possible adjustments include eliminating CISM Coordinator position, reduction in FTE, travel, training, or spending down the reserve
- The Region still has some conference support items available.

**2009-2011 Training Reimbursement Program**

- The Region is able to maintain the reimbursement amounts that were approved in May.
- Review of year-end statistics.
- The same application process/form will be used as last year's with updated information.

### **2009 Rural Health Flex Grant**

- \$25,000 award limit
- 15 awards
- October – December cycle
- Two different ideas were discussed:
  - In partnership with Take Heart MN, high quality CPR training/equipment for EMS providers.
  - EMS (pre-hospital medical) taxing district template “How-to” by an attorney.
    - ♦ Ask commissioners their opinion on adding taxes.
    - ♦ Send statute and OJ Doyle’s information to the advisory committee.
  - No decision was made.

### **Trauma Talks**

- Ideas for Trauma Talks:
  - \$4,500 from HSPP
  - 2-3 hour seminars
  - Preparedness/trauma topics
  - Three locations
  - At least 50 people (include nurses)
  - Partner with St. Cloud Hospital and Tech College to get continuing education credits
- After much discussion, the direction from the Advisory Committee is to have a full day seminar in central location (Hinckley or Mille Lacs casino) on a Saturday in early April 2010.

### **Traffic Safety Vests**

- \$5,000 from HSPP (approximately 350 vests at \$15)
- Reviewed pictures of vest samples.

Jane Smalley made a motion to approve the concept and form a sub-committee to review and select actual vests; they must meet ANSI standards. Bob Carlson seconded the motion. Motion carried.

### **HSPP Grant**

- Anticipating resurgence of H1N1 flu in the fall.
- How many N-95’s are needed?
- Are surgical masks an option?
- Need to look at your agency’s plan.
- N-95’s are hard to wear longer than a couple of hours.
- Push fit-testing for ambulances and use of PPE during respiratory season.
- Review of N-95’s deployed for counties.
- Stay with 3M 1870.

### **Coordinator’s Report**

- JEM’s webcast regarding the H1N1 is very interesting and worth the watch.
- Additional free-training library expanding.
- Working with State Radio Board training sub-committee.
- “Salute to First Responders Day” August 2, Twins vs. Angels
- Grants to watch list is on web page.
- Active Shooter – How to Respond handout is on web page.
- Please update and return to Gay your county’s agency contact list that was distributed.

**Legislative Update**

- Need involvement from all EMS providers.
- Invite representatives to events.
- Participate in MAA.

**CISM Team Update**

- Review of call-out statistics.
- Elimination of coordinator position.
- Increased budgeted travel reimbursement amount.

**Medical Director's Minute**

- Rural focus on Take Heart program.
- Medical director's conference at Arrowhead will be September 11 – 13, 2009.

**Other**

- EMSRB update.

**Adjourn**

Next meeting will be September 21st. The Advisory Committee meeting was adjourned at 8:30pm.

Respectfully submitted,  
Gay Sikkink  
Central MN Region EMS Assistant